

CITY OF FRESNO
DEVELOPMENT DEPARTMENT

Policies & Procedures

MISCELLANEOUS PERMITS

ISSUE NO. 5

TITLE: PROCEDURES FOR ISSUING SECURITY (BARBED) WIRE PERMITS

ESTABLISHED: MARCH 1, 1996

STATEMENT:

The City has established stringent criteria for the installment of a security wire topping, **barbed wire**, to be placed on existing fences, walls and structures. Staff must carefully follow the Fresno Municipal Code, assisted by these guidelines, in the issuance of barbed wire permits.

REFERENCES:

Fresno Municipal Code:

Subsection 12-306-N-10 of the Fresno Municipal Code (FMC) establishes the criteria by which an application for security topping will be review and acted upon by staff.

Subsections 12-105-B-2.1(barbed tape) and 2.2 (barbed wire), and Subsection 12-105-C-19.6 (concertina wire), help define what type of security wire topping can and cannot be approved.

PROCEDURES:

Application:

For property zoned commercial or industrial, the customer shall submit the following documentation in accordance with Subsection 12-306-N-10 (FMC).

1. A completely filled out and signed application form.
2. A signed and notarized indemnification form.
3. Two copies of a site plan (8 1/2 x 11 is preferable if legible) showing the location of the security topping on the subject site.
4. Tow copies of elevation drawings showing the type of barbed wire being proposed, to include such things as wire gauge, and number of points, and how the barbed wire will be installed on the subject site.
5. If the Barbed Wire is proposed to be installed on a property line abutting property zoned for residential uses, written permission from all neighboring property owners of record abutting the area where barbed wire is proposed.

Review:

In review of the proposed security topping verify the following information:

1. The zone district of the subject site must be either commercial or industrial.
2. The zone districts of the abutting properties. If a security topping is proposed along an abutting property zoned residential, written permission of all owners of record of that property must be obtained prior to issuance of a barbed wire permit.
3. The type of security topping being proposed. Only barbed tape or barbed wire as defined in Subsection 12-105-B-2.1 and 2.2 (FMC) is permitted. Concertina wire is specifically prohibited.
4. The location and number of strands, and the gauge and number of points of the wire.
5. The height of the topping above finished grade on both sides of the fence/wall.
6. The security topping cannot exceed two feet above the fence, wall, or structure.
7. Security toppings shall not extend over/into any abutting property or public right-of-way. It shall either extend into the subject site or be vertical.
8. The approved security topping must be clearly visible during and after installation.
9. If security toppings is proposed to be placed on the roof or parapet wall of a building or structure, Fire Department approval shall be obtained before a permit is issued. All plans and detailed drawings shall be stamped and signed as approved by an authorized representative of the Fire Department.

Issuing the Permit:

If the application meets all requirements:

1. Enter into the paper log and assign an application number.
2. Put approval stamp on both copies of the site plan; sign and date.
3. Enter the application into the HTE system under Planning and Zoning.
4. Take the original application form, indemnification form, site plan, and all required written statements to the Records Section to be placed in the Job Address File (JAF).
5. Give the second set of all documents to the applicant.
6. Escort the applicant to the cashier.

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SITE PLAN REVIEW APPLICATIONS

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STATEMENT: History of Changes

| Date of Revision | Changes To | Comment |
|------------------|---|--|
| 09/16/96 | Pages 1 and 2 Page 2 | Add process for Case II; per Council Resolution No. 96-155 Add HTE computer system entry |
| 11/18/96 | p1 p2 Case 1: item 5 p3 Case 2: item 5 p4 Review: item 1 item 2 item 6 Issuing item 2 p5 Issuing item 3 p6 HTE 8th sc clarify 9th sc modify 10th sc p8 23rd sc 24th sc | Identify Resolution No. clarification add qualification to "application" delete and renumber remaining items correct to residential clarify as written permission delete and renumber remaining items delete and renumber remaining items delete and renumber remaining items delete & renumber modify to new HTE process add |
| 11/18/97 | p1 statement p2 application 3,4 p3 Case 2 p3 - p6 | council reso no. 95-155 has expired reduce number of copies to two (2). delete delete HTE process, just state enter into HTE |